

Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



Tuesday, 20th April, 2021 at 6.00 pm

To members of the Climate, Biodiversity & Planning Committee - R Smith, A Prosser, J Aitman, L Ashbourne, R Bolger, V Gwatkin, M Jones and A McMahan (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting Room via Zoom** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Admission to this meeting will be online by virtue of The Local Authorities & Police & Crime Panels (Coronavirus)(Flexibility of Local Authority & Police & Crime Panels Meetings)(England & Wales) Regulations 2020.

Zoom login details of this meeting will be published on the Council's website prior to the meeting.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Deputy Town Clerk (adam.clapton@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

Standing Order 309a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. **Planning Applications** (Pages 5 - 6)
To receive and consider the schedule of applications as provided by West Oxfordshire District Council for consultation.
5. **Land Purchase Request - 25 Vanner Road** (Pages 7 - 12)
To receive and consider a resident request to purchase land owned by Witney Town Council at the rear of 25 Vanner Road, Witney.
6. **Application for Premises Licence - TTD20 Ltd, 33 Stanley Court, Richard Jones Road, Witney** (Pages 13 - 34)
To receive and consider a Premises Licence Application for TTD20 Ltd at 33 Stanley Court, Richard Jones Road, Witney.
7. **Planning Appeal Notification APP/D3125/D/21/3268933 - 21 Cogges Hill Road, Witney** (Pages 35 - 36)
To receive notification of planning appeal APP/D3125/D/21/3268933 for 21 Cogges Hill Road, Witney.
8. **Pavement Licences**
 - a) **Pavement Licence - The Fleece, Church Green, Witney** (Pages 37 - 46)
To receive notification of a pavement licence application for the Fleece, Church Green, Witney.
 - b) **Pavement Licence Consultations** (Pages 47 - 58)
The Committee is asked to consider how the Town Council formulates future responses to Pavement Licence applications from West Oxfordshire District Council, given their limited consultation timescales.
9. **Climate & Biodiversity Update** (Pages 59 - 60)
To receive and consider the report of the Maintenance & Environmental Services Officer.
10. **Car-Free Day 2021** (Pages 61 - 66)
To receive and consider the report of the Communications & Community Engagement Officer concerning Car Free Day in September 2021.
11. **20's Plenty for Oxfordshire** (Pages 67 - 68)
At the meeting of the Witney Traffic Advisory Committee held on 23 March 2020, the 20's Plenty for Oxfordshire initiative was referred to this Committee for consideration, WTAC having agreed to offer its support.
12. **No Mow May**
To consider supporting the 'Plantlife' wildflowers on road verges campaign, 'No Mow May' – further information here:
<https://plantlife.love-wildflowers.org.uk/roadvergecampaign>
<https://www.plantlife.org.uk/uk/discover-wild-plants-nature/nomowmay>

13. **School Streets**

a) **School Streets** (Pages 69 - 72)

To receive an Oxfordshire County Council briefing note concerning the School Streets initiative, including potential sites in Witney.

b) **Walk to School Week**

To consider promoting Walk to School Week 17-21 May 2021. Further information at: <https://www.livingstreets.org.uk/products-and-services/projects/walk-to-school-week>

14. **West Oxfordshire District Council - Climate Action Update**

To note the update and initiatives contained within the [West Oxfordshire District Council Climate Action Winter Bulletin](#)



Town Clerk